



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0023

PAUL R. LEPAGE
GOVERNOR

THOMAS A. DESJARDIN
ACTING COMMISSIONER

February 13, 2015

Pond Cove Elementary
12 Scott Dyer Road
Cape Elizabeth , Maine 04107

Dear Principal;

This letter is to notify you that your school has been identified as a Monitor School based on the criteria outlined in Maine's approved accountability system under the Elementary Secondary Education Act of 1965 (ESEA). Priority and Focus Schools have been previously identified and are currently working with an assigned consultant to perform a school wide needs assessment and develop a school improvement plan.

Under Maine's Approved System of Interventions and Supports, Monitor schools will be required to assemble a school leadership team, perform a school self-assessment, and develop a school improvement plan. Schools should be able to build upon previous year's improvement plans or school improvement plans developed for this year. These plans may be utilized for this process as long as the goals are based at least in part on state testing data. Monitor schools will also be required to implement three "Response to Intervention" indicators. Those indicators are listed in the ESEA Accountability Set-aside project sheet template provided at the end of this notification. The school's improvement plan for 2014-15 will be described in the ESEA Accountability Set-aside Project sheet in the NCLB Consolidated application. Activities and strategies, along with measureable objectives, which will take place during 2014-15, should be provided to the district's NCLB Coordinator.

Your school has been assigned the following school improvement specialist from Maine DOE to provide oversight through this process and to answer any questions that might arise: Fran Farr, franfarr522@gmail.com. Monitor Schools will not be eligible for any additional program improvement funding; however you will be alerted to any relevant professional development opportunities. As common needs are identified from all of the designated Monitor Schools, regional and special issue networks may be created to support the identified needs of Priority, Focus and Monitor Schools.

Please email your consultant receipt of this notification.

An informational webinar will be broadcast on February 27 at 3:00 PM and may be accessed at <http://stateofmaine.adobeconnect.com/eseamonitor2015/>

Conference Number: +1-8774550244 Conference Code: 8223978943

This webinar will be archived if you are unable to participate at that time. The NCLB Consolidated Application will be opened to allow NCLB coordinators to submit improvement plans for review and approval. Plans should be submitted to your NCLB Coordinator as soon as possible and should respond to the items listed in the ESEA Accountability Set Aside template provided below. Please contact your assigned coach if you need additional information.

Rachelle Tome
Chief Academic Officer

Cc: Superintendent

ESEA Accountability Set-Aside project sheet
(For submission in the NCLB consolidated Application by the NCLB Coordinator)

1. **Purpose:** Describe what need(s) will be addressed by this project.
2. **Project Description:** Describe the activities/strategies to be undertaken to accomplish the purpose.

Project A. Required for ESEA Monitor schools

Response should briefly outline how the school will implement the following three "Response to Intervention" indicators:

- The school will use an identification process (including ongoing conversations with instructional leadership teams and data points to be used) for all students at risk of failing or in need of targeted interventions.
- The school uses a tiered, differentiated intervention process to assign research-based interventions aligned with the individual needs of identified students (the process includes a description of how interventions are selected and assigned to students as well as the frequency and duration of interventions for Tier 2 and Tier 3 students).
- The school uses a monitoring process (including a multidisciplinary team that meets regularly to review student intervention outcome data and identifies "triggers" and next steps for unsuccessful interventions) for targeted intervention students to ensure fidelity and effectiveness.

Response should outline the specific activities and strategies that will occur as part of the school's improvement plan during 2014-15

3. **Outcome/Performance Indicators:** Describe how you will know that the project is successful. (A well-written outcome is realistic, clear, specific and measurable.)

Response should describe measurable objectives that will be used to determine the effectiveness/success of activities and strategies describe in section 2 and implemented as part of the school's improvement plan during 2014-15.